



Surfaces wiped with damp microfiber cloth (top to bottom)

**Weekly Actions**

<input type="checkbox"/> HEPA vacuum all floor surfaces	<input type="checkbox"/> Wipe AC vent louvres with damp microfiber cloth
<input type="checkbox"/> Dust shelves, skirting boards, and light fittings	<input type="checkbox"/> Wipe balcony threshold and entry mat surround
<input type="checkbox"/> Check AC filter - clean if visibly dusty	<input type="checkbox"/> Empty and clean vacuum dustbin or bag
<input type="checkbox"/> Wipe window sills and frame edges	<input type="checkbox"/> Check bathroom exhaust fan grille for dust build-up

**Monthly Actions**

<input type="checkbox"/> Deep clean AC filter (remove, rinse, dry, replace)	<input type="checkbox"/> Clean behind and beneath large furniture items
<input type="checkbox"/> Wash curtains or wipe fabric blinds	<input type="checkbox"/> Launder all bedding at 60 degrees Celsius
<input type="checkbox"/> Inspect wardrobes and storage for musty odour or mold	<input type="checkbox"/> Check desiccant units in wardrobes - replace if saturated
<input type="checkbox"/> Clean bathroom exhaust fan blades	<input type="checkbox"/> Inspect balcony drain for blockages
<input type="checkbox"/> Vacuum mattress surface and rotate if applicable	<input type="checkbox"/> Wipe down soft furnishings and cushions

**Section 3 - Air Purifier Maintenance Log**

In UAE dust conditions filter replacement may occur earlier than manufacturer recommendations. Log every filter check, clean, and replacement.

Date	Unit / Room	Action	Filter Status	Next Check	Notes

Action codes: C = Cleaned | R = Replaced | I = Inspected only | X = Fault noted

**Section 4 - Humidity Monitoring Sheet**

Target indoor relative humidity: 40% to 60%. Above 60% increases dust mite populations and mold risk. Record readings from an air quality monitor or hygrometer.

Date	Room	Reading (%RH)	Temp (C)	AC On?	Action Taken




For more air and dust control guides, product reviews, and downloadable resources visit [cleanlivinguae.com](http://cleanlivinguae.com). This planner is for personal use only.